

**WOOD COUNTY PARK DISTRICT
BOARD OF PARK COMMISSIONERS MINUTES REGULAR MEETING
MARCH 14, 2017**

1. CALL TO ORDER

The meeting was called to order by Chairman Dennis Parish at 3:00 p.m. at W.W. Knight Nature Preserve, 29530 White Road, Perrysburg, Ohio.

2. ROLL CALL

Dennis Parish, present
Bob Hawker, present
John Calderonello, present
Bob Dorn, absent
Christine Seiler, present

Others present: Neil Munger, Jeff Baney, Jim Witter, Bryan Bockbrader, Ned Fairbanks, Kellie Panning, Shawn Ruemmele and Jamie Sands.

3. APPROVAL OF MINUTES

Mr. Parish stated the minutes of the February 14, 2017 regular meeting were distributed to the Board in advance of the meeting for review and asked if there were any additions or corrections. Mr. Hawker moved approval of the February 14, 2017 regular meeting minutes. Mr. Calderonello seconded. All in favor, motion carried.

4. CHAIRMAN'S REPORT

Mr. Parish stated the photo exhibit at the Four Corners building is outstanding. Ms. Sands remarked that the exhibit will remain up through March. The exhibit showcases entries into the 2015 and 2016 Friends of the Wood County Parks photo contest.

5. DIRECTOR'S REPORT

Sawyer Preserve Public Rappelling and Bouldering Program – Mr. Munger stated that per discussion at the February meeting, language has been modified regarding the experience level of participants and guardians. Mr. Munger stated that staff is prepared to move forward once the Board approves the program. There were no further questions.

Mr. Calderonello moved approval of Resolution 17-010 approving the Park District Rappelling and Bouldering Program at the Sawyer Quarry Nature Preserve. Seconded by Ms. Seiler. All in favor. Motion carried.

Local Park Improvement Grants – Mr. Munger requested the Board approve the disbursement of the Local Park Improvement Grants awarded in November 2016.

Mr. Calderonello moved approval of Resolution 17-011 allowing distribution of approved Local Park Improvement Grant Program funds. Seconded by Mr. Hawker. All in favor. Motion carried.

ODOT Roadway Funds Resolution of Participation – Mr. Munger stated that park districts throughout Ohio receive funding from the Ohio Department of Transportation Ohio Park Districts Roadwork Fund. The funds may be used strictly for roadways and parking lots provided the parking lot is for a public park and not for administrative offices. Funds may not be used for bike paths. Mr. Munger stated for the 2016-2017 biennium the Park District received \$59,648. Funding is allocated evenly over a two-year period. The Ohio Parks and Recreation Association administers the program and requires a resolution confirming participation in the new biennium. Mr. Munger stated that a majority of the funding will be used for sealing drives and parking lots, noting that funding was used for the parking lot at the Bradner Preserve.

Mr. Hawker moved approval of Resolution 17-012 requesting funds from the Ohio Department of Transportation (ODOT) for Ohio Park Districts Roadwork Funds FY2018-2019 through the Ohio Parks & Recreation Association (OPRA). Seconded by Mr. Calderonello.

Responding to the Board, Mr. Munger explained that there are a number of regulations involved with the use of these funds which, at times, makes participation difficult. Mr. Munger confirmed that staff does track costs and labor hours associated with these projects. Mr. Baney explained that working with ODOT on purchase orders is fairly seamless. Mr. Baney stated funding may be carried over into the next biennium as long as the funds are assigned to project. All in favor. Motion carried.

Slippery Elm Trail Sealing Project - Mr. Munger introduced Maintenance Specialist Ned Fairbanks as lead project manager on many of the Park District's ODOT projects. Mr. Fairbanks deals closely with Strawser Construction, an ODOT certified company that the Park District may utilize through the ODOT purchasing program. Mr. Munger stated Strawser Construction uses a product called Onyx which is a sealcoating with an aggregate giving a better, more resilient surface. Mr. Fairbanks elaborated that Onyx is mixed on site, does not fade, cures quickly and provides a nonslip surface. There is a one-year warranty on the product. Mr. Baney stated average wear is approximately nine years versus three to five for regular sealcoating. Mr. Baney stated the product has been pre-bid with the State so estimates are not required and it may be purchased directly from the State of Ohio. Responding to a question, Mr. Munger stated the Slippery Elm Trail is not salted or plowed. Discussion continued regarding the use of Onyx. Mr. Munger explained that the first resolution approves utilization of purchasing contracts through ODOT.

Mr. Calderonello moved approval of Resolution 17-013 requesting authority for the Wood County Park District to participate in purchasing contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles through the cooperative purchasing program. Seconded by Mr. Hawker.

Responding to Ms. Seiler, Mr. Munger stated the motion renews the Park District's

participation in the purchasing agreement. All in favor. Motion carried.

Mr. Munger explained that the second part of this agenda item is authorizing him to enter into an agreement with Strawser Construction for the surface coating.

Mr. Hawker moved to approve Resolution 17-014 authorizing Neil A. Munger to enter into an agreement with Strawser Construction, Inc. for the surface coating of the Slippery Elm Trail. Seconded by Mr. Calderonello.

Mr. Munger confirmed that the trail will be striped at intersections. All in favor. Motion carried.

Park District Headquarters Parking Lot Sealing – Mr. Munger reported that the Park District Headquarters parking lot is in need of sealing this year. He reminded the Board that the ODOT Roadway Funds cannot be used. Mr. Munger explained that there have been issues with this lot in the past with sealcoating not working well and cracks reappearing. Mr. Munger is proposing application of Onyx using the ODOT cooperative purchasing program.

Mr. Hawker moved approval of Resolution 17-015 authorizing Neil A. Munger to enter into an agreement with Strawser Construction, Inc. for the surface coating of the parking lot at the Park District Headquarters Facility. Seconded by Ms. Seiler.

Mr. Calderonello questioned criteria used to decide when to go from gravel to asphalt parking lots. Mr. Munger stated maintenance is a determining factor along with ordinances and demand/usage. Mr. Baney stated gravel lots are extremely hard to maintain both in winter and summer months. Responding to Ms. Seiler, Mr. Fairbanks stated that a representative from Strawser visited all sites with Park District staff and pointed out areas where Onyx will not work and the HQ parking lot has been approved for use of this product. Mr. Fairbanks assured the Board that he is in the parks on a daily basis and monitors repairs and if there is an issue within the first year the warranty will be put into play. Mr. Fairbanks stated that preparing the surface and restriping are included with the quote. All in favor. Motion carried.

Building Demolition, Rudolph – Mr. Munger stated that included in the 2017 budget is removal of the scale house at the Mid Wood property in Rudolph. The building is too small to be utilized for restrooms and has no practical purpose. Mr. Fairbanks sought quotes on this project and the low quote came in from All Excavating and Demolition for \$3,200.

Ms. Seiler moved to approve Resolution 17-016 authorizing Neil A. Munger to enter into an agreement with All Excavating and Demolition for the removal of the scale house in Rudolph for the amount of \$3,200. Seconded by Mr. Calderonello.

Mr. Fairbanks explained that this bid came in much lower as the company has their own milling machine so all the concrete will be recycled and sold. Mr. Munger stated the grain elevators are leased to Mid Wood and once they are no longer utilized will be removed. All in favor. Motion carried.

Mr. Munger stated Don Shearer will make a presentation to the Board within the next couple of months on a new solar project.

6. DEPARTMENTAL REPORTS

Mr. Parish stated departmental reports were distributed. There were no questions.

7. APPROVAL OF PAYABLES

Mr. Parish stated payables have been distributed and asked if there were any questions.

Mr. Calderonello moved approval of expenditures for the month of February. Seconded by Mr. Hawker. All in favor, motion carried.

8. OLD BUSINESS

Nothing at this time.

9. NEW BUSINESS

Mr. Calderonello pointed out that the entrance sign to the Black Swamp Preserve on Gypsy Lane Road is very small and asked if a more noticeable sign may be installed. Mr. Munger stated the sign was installed by the City of Bowling Green so he will need to contact them. In preparation for the upcoming levy, Mr. Calderonello discussed media bulletins or posters specifically geared toward each community and their local parks for a more-targeted public relations campaign. Discussion took place surrounding how to attract more visitors to the parks, videotaping public service messages, and organization of a letter-writing campaign. Mr. Parish suggested creation of an early-levy committee to start organizing ideas. Ms. Sands discussed strategic planning and invited board members and staff to speak to service clubs and organizations.

10. FRIENDS OF THE WOOD COUNTY PARKS

Nothing at this time.

11. HEARING OF VISITORS

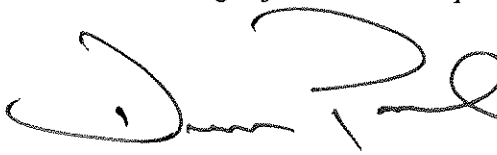
Nothing at this time.

12. EXECUTIVE SESSION

Mr. Hawker moved to adjourn to executive session to discuss potential land acquisition. Ms. Seiler seconded. All in favor, motion carried. The meeting adjourned to executive session at 3:52 p.m.

13. ADJOURNMENT

Mr. Hawker moved adjournment. Mr. Calderonello seconded. All in favor. The meeting adjourned at 4:25 p.m.



Denny Parish, Chairman



Neil A. Munger, Director

Wood County Park District
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