Facility Rentals

The Wood County Park District maintains clean parks and facilities. Facility restrooms remain open to the public during park hours.

When establishing rental times, please consider time for deliveries, setup of tables, chairs, and decorations.

Caterers, linens, table service, set-up, or tear-down service are not provided.

Reservations can be made up to one year in advance.

Friends of the Parks members receive a 10% discount on rental fees.

Rental Details

- Reservations made with full payment.
- Cancellations must be made 14 days in advance for a refund (minus a $5 fee).
- Restrooms are open to the public during open park hours (8 am - 8 pm).
- Rental reservations must be made by the 20th of the previous month (e.g., rentals for May close on April 20th).
- Keys are not given out. A ranger must be met before and after the event at the scheduled time to open and close.
- A $75 fee per 1/2 hour will result if you go over your scheduled time.
- To add hours (in advance of your rental) there is a charge of $50 per hour.

Facility Rentals

- No helium balloons. Candles must be enclosed and contained. Staples, tape, paint or nails cannot be used on walls, doors, floors or windows.
- All tables and chairs must be put away and trash removed to the outside bins (Otsego only). A checklist will be provided. Bring cleaning supplies and tools as only trash bags are provided.
- There are not changing rooms and other rooms at the facilities may not be used for this purpose as they are open to the public during park hours.
- Only one reservation is allowed per day. Extra days needed for set-up or clean-up must each be reserved individually for an additional fee.

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**Thompson Stone Hall**
Otsego Park
20000 West River Road
Bowling Green, OH 43402
Open view: 1st Monday each month; 7 - 8 pm

- Site occupancy limit: 120
- Available 10:00 am - 12:00 midnight
- Kitchen: 2 ovens, refrigerator, stove, sinks, pass-through window - no coffee maker
- Two gas fireplaces, ceiling fans, heat and air-conditioning
- No rentals or set-up before 10:00 am
- Back deck overlooking the Maumee River
- Room dimensions: 60' x 32'
- (20) 6' x 3' tables and 120 chairs
- Chairs & tables must be put away post event

**Hankison Great Room**
W.W. Knight Nature Preserve
29530 White Road
Perrysburg, OH 43551
Open view: 1st Wednesday each month; 7 - 8 pm

- Site occupancy limit: 120
- Available 9:00 am - 10:00 pm
- Serving kitchen (refrigerator, microwave, sink, & outlets - no coffee maker or on-site cooking)
- Projection screen, microphone, speakers, gas fireplace, heat, and air-conditioning available.
- No rentals or set-up before 9:00 am
- Wooden Deck 20' x 40'
- Room dimensions: 48' x 34'
- (20) 8' x 2' tables and 120 chairs
- Chairs & tables must be put away post event

**William Henry Harrison Park**
644 Bierley Avenue, Pemberville

**Enclosed Shelters:**
- Occupancy: 78
- Rental fee: $25, no heat or water in winter, electric available - 20 amp
  1) Meadowview (nearest road)
  2) Riverview (nearest Portage River)

**Open Shelter:**
- Occupancy: 92
- Non-reservable, First-come, first-served

**William Henry Harrison Park Open Shelter**
4575 Walbridge Road, Northwood

**Open Shelter:**
- Occupancy: 92
- Rental fee: $25; electricity available

**Cedar Creeks Preserve**
11491 Fostoria Road, State Route 23, Northwood

**Open Shelter:**
- Occupancy: 108
- Rental fee: $25; electricity available

**Cedar Creeks Preserve Open Shelter**
4575 Walbridge Road, Northwood

**Open Shelter:**
- Occupancy: 108
- Rental fee: $25; electricity available

**Buttonwood/Betty C. Black Recreation Area**
27174 Hull Prairie Road, Perrysburg

**15 Primitive Camping sites**
- self-reservations, first-come, first-served
- $10 per night • maximum of 2 weeks
- Open March 15 - October 31

**Meeting Rooms**
- Call-in reservations only.

- **W.W. Knight Library**
- W.W. Knight Library
- all days: 8:00 am - 8:00 pm
- site limit: 8 people

- **W.W. Knight Friends' Green Room**
- reservable days/times:
  all: 9:00 am - 10:00 pm
  projector and screen
  site limit: 30 people

**Special Use Permits**
You may require a special use permit if:
- leaving a car in the parking lot overnight,
- a group campout, or other unique request.
Special use permits are available at wc-parks.org.

**Pricing**

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<td>additional rentals $50 per year</td>
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All prices include a $50 refundable damage deposit which is typically mailed three weeks after the rental.

Alcohol Permits: Must be purchased at least 45 days in advance. This permit is for any alcoholic consumption. Alcohol cannot be sold under this permit.
Cost: $225 ($75 permit fee and $150 refundable damage deposit). wcparks.org