

**WOOD COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSIONERS MINUTES REGULAR MEETING  
SEPTEMBER 11, 2018**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Dennis Parish at 3:00 p.m. at William Henry Harrison Park, 644 Bierley Avenue, Pemberville, OH.

**2. ROLL CALL**

Dennis Parish, present  
Bob Hawker, present  
Bill Cameron, absent  
Tom Myers, present  
Sandy Wiechman, present

Others present: Neil Munger, Jeff Baney, Jim Witter, Rob Brian, Steve True, Corinne Gordon, and Todd Nofzinger.

**3. APPROVAL OF MINUTES**

Mr. Parish stated the minutes of the August 14, 2018 regular meeting were distributed to the Board and asked if there were any additions or corrections. Mr. Hawker moved approval of the August 14, 2018 regular meeting minutes. Ms. Wiechman seconded. All in favor. Motion carried.

**4. CHAIRMAN'S REPORT**

Mr. Parish stated the chairman's report is waived as there is a presentation scheduled.

Mr. Munger welcomed Director Tom Clemons, Alcohol, Drug Addiction and Mental Health Services Board (ADAMHS). Mr. Clemons stated the ADAMHS Board has a replacement levy on the November ballot which he asked the Board to support. Mr. Clemons highlighted some changes in service availability and reviewed crisis options for Wood County residents. Mr. Clemons discussed the opioid epidemic, overdose deaths and suicides. Mr. Clemons reviewed a resource guide and urged the Board to share this information with friends and family. Mr. Clemons discussed operating expenses and stated the ADAMHS Board is the mental health safety net for Wood County and again asked for support of the 1 mill replacement levy.

**5. DIRECTOR'S REPORT**

Operations Utility Vehicle – Mr. Munger stated clarification was received on the three quotes from last month and staff is now comfortable moving forward. The low quote was submitted by Streacker Tractor Sales at \$16,478.99 which is under the budgeted \$18,000. Mr. Munger recommended moving forward with the low quote.

Ms. Wiechman moved to approve Resolution 18-022 authorizing Neil Munger to purchase a Kubota RTV-X1120 utility vehicle from Streacker Tractor Sales, Inc. for the amount of \$16,478.99. Seconded by Mr. Hawker.

Responding to Mr. Myers, Mr. Munger stated that Streacker Tractor Sales is located in Findlay and noted that the Park District has purchased other equipment from Streacker. All in favor. Motion carried.

Playground Equipment Grant – Mr. Munger reminded the Board of the \$95,301 grant recently received from GameTime Playground Equipment Company. The Park District's portion of the cost is \$108,232.15. The budget includes \$100,000 but with several projects coming in under budget, funding is available.

Mr. Hawker moved to approve Resolution 18-023 authorizing Neil Munger to purchase playground equipment from David Williams and Associates through the U.S. Communities Government Purchasing Alliance Contract for the amount of \$108,232.15. Seconded by Mr. Myers.

Responding to the Board, Mr. Munger confirmed the extra \$8,000 will come out of the capital improvement project budget as several projects came in under budget. All in favor. Motion carried.

Carter Historic Farm Stove – Mr. Munger stated the stove is a very important piece of equipment at the farm. The stove is from the 1930's and was donated by the family. Unfortunately, the stove is malfunctioning and has been determined to be irreparable. Mr. Munger reviewed programming when a stove is needed including a recent program attended by fifty people. Corinne Gordon has researched and found a couple of options for new stoves of the depression era, with most of them priced at or around \$5,399. The Appliance Center in Maumee carries the Heartland Appliance line and can order the range. Mr. Baney stated the farm is now an actual working farm that immerses visitors in a day in the life on the farm. One of the most popular programs at the farm is the country kitchen series making the stove a necessity. The new stove has modern safety features with a historic look.

Mr. Myers moved to approve Resolution 18-024 authorizing Neil Munger to purchase a Heartland Model 9200 Classic Gas Range for use in the Carter Historic Farm from the Appliance Center for the amount of \$5,399. Seconded by Mr. Hawker.

Responding to Ms. Wiechman, Ms. Gordon stated the stove is modern propane stove with a historic look. Mr. Munger stated there is \$14,000 in the farm budget for historical equipment and explained the difficulty in budgeting for historic equipment needs at the farm. Responding to Mr. Hawker, Mr. Munger stated there are no fire alarms at the farm and spotty internet service in the area but there is a land line. Mr. Parish stated \$5,000 seems expensive and had several questions for staff. Ms. Gordon stated that she anticipates using the range every day the farm is open. Ms. Gordon stated that refurbished stoves may not be as safe or meet safety requirements and that 1920's stoves are not large enough. Mr. Parish suggested asking if Appliance Center would be willing to donate a portion of the stove.

Responding to the Board, Ms. Gordon stated that the stove in use now turns on by itself so there is an emergent need for a new one.

Mr. Hawker offered an amendment to the motion that \$5,399 is the maximum to spend on the stove and challenged the Board Chairman or director to see if the Appliance Center would compromise on the price. Mr. Parish said he will match \$2,000 of funding received. All in favor. Motion carried.

Proposed Bicycle Courses and Trail – Mr. Munger introduced Craig Spicer, adventure programmer, to discuss a proposed pump track. Mr. Spicer stated the proposed location for the pump track is in Rudolph where the grain silos are being removed. Mr. Spicer discussed the difficulty in engaging teens and young adults noting that on the last public survey only six percent of respondents were college student age level. Mr. Spicer reviewed a nationwide recreation study which shows road bicycling is on the decline, with BMX and mountain biking on the rise. Mr. Spicer reviewed survey statistics that 43% responders requested increased access for cyclists and stated that a bike skills park is the solution. This park will be an investment south of Route 6. Mr. Spicer reviewed a diagram of the park and parking spaces, noting it's in the middle of the Slippery Elm Trail which is a prime location accessible to all communities. The park would include green space, an open, covered shelter, bike fix-it station, restroom, and active amenities including a trail.

Mr. Spicer introduced Don DiBartolomeo, The Right Direction, a non-profit youth development program in existence since 2009 that uses sports to teach kids life skills. Don stated that events at these tracks have become destination events. Don stated that this resource will put the Park District on the map and staff will see an increase in program attendance. Don stated that The Right Direction will conduct programming and provide instruction for free by certified professional trainers. Mr. Spicer stated the location will satisfy challenges of the strategic plan to engage citizens and development and promotion of property already owned by the Park District. Staff is still seeking quotes and the timeframe for construction of the park is about a month and a half.

Mr. Spicer stated that a connecting project at Rudolph Savanna is a mountain bike trail with conservation at the forefront. Proposed is a three mile trail. Mr. Spicer stated the area has been studied and staff is aware of areas to avoid for construction of the trail. Mr. Spicer explained that the single track trail is narrower than a normal hiking trail. Mr. Spicer stated that construction of the trail will impact only two percent of the total acreage of the property.

Grant opportunities were discussed including the "Trail Accelerator Grant" which includes trail design and written guidelines for sustainable trails. Mr. Munger pointed out that the pump track is a relatively new idea but the mountain bike trail has been discussed for quite some time.

It was the consensus of the Board that Park District staff move forward expeditiously and seek grant opportunities. The Board indicated that these ideas should be aggressively marketed to students at Bowling Green State University.

6. **DEPARTMENTAL REPORTS**

Mr. Parish stated departmental reports were distributed and asked for questions. Nothing at this time.

7. **APPROVAL OF PAYABLES**

Mr. Parish stated payables have been distributed and asked for questions.

Responding to the Board regarding Reuthinger water usage, Mr. Munger stated that the Northwest Water and Sewer District called and alerted staff to the high amount of water usage. Mr. Munger stated part of problem is how we are currently billed. He also noted that a lot of the water usage is for watering the native garden but we are being charged for sewer too. Mr. Baney discussed putting in a well. A \$1,456.83 credit has been received for a portion of the bill. Staff is also checking to make sure there is not a leak. Responding to Mr. Parish regarding evaporator coil replacement at Bradner, Mr. Munger stated the unit was three years old and the warranty was missed by months.

Ms. Wiechman moved approval of expenditures for the month of August. Seconded by Mr. Myers. All in favor. Motion carried.

8. **OLD BUSINESS**

Nothing at this time.

9. **NEW BUSINESS**

Nothing at this time.

10. **FRIENDS OF THE WOOD COUNTY PARKS**

Nothing at this time.

11. **HEARING OF VISITORS**

Nothing at this time.

12. **EXECUTIVE SESSION**

Nothing at this time.

13. **ADJOURNMENT**

Mr. Myers moved adjournment. Ms. Wiechman seconded. All in favor. The meeting adjourned at 4:21 p.m.



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Denny Parish, Chairman



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Neil A. Munger, Director