

**WOOD COUNTY PARK DISTRICT
BOARD OF PARK COMMISSIONERS MINUTES REGULAR MEETING
AUGUST 13, 2019**

1. CALL TO ORDER

The meeting was called to order by Chairman Tom Myers at 3:32 p.m. at Otsego Park, 20000 W. River Road, Bowling Green, OH.

2. ROLL CALL

Tom Myers, present
Dennis Parish, absent
Bob Hawker, present
Bill Cameron, absent
Sandy Wiechman, present

Others present: Neil Munger, Rob Brian, Jim Witter, Steve True, Eric Shiffler and Adrien Lowien.

3. APPROVAL OF MINUTES

Mr. Myers stated the minutes of the July 9, 2019 regular meeting were distributed to the Board and asked if there were any additions or corrections. Mr. Hawker moved approval of the July 9, 2019 regular meeting minutes. Ms. Wiechman seconded. All in favor. Motion carried.

4. CHAIRMAN'S REPORT

Mr. Myers mentioned a recent letter to the editor chastising the Park District for purchasing luxury foreign pick-up trucks. Mr. Myers pointed out that the Park District does not own any foreign vehicles and strives to purchase from locally owned businesses buying American whenever possible. It was noted that in a bid situation, if there is a strong reason to go in a different direction, it would be discussed as a Board.

5. DIRECTOR'S REPORT

Sawyer Interpretive Center Change Order – Mr. Munger reviewed a change order for the Sawyer Interpretive Center renovation for bird-friendly glass in the window on wildlife area located at the rear of the building. This is special glass made to prevent bird strikes which was omitted from bid specifications. The option adds an additional \$4,641.78 to the project which Mr. Munger has authorized. Mr. Munger then explained that the Board previously authorized change orders \$5,000 and under to be approved by Mr. Munger so projects are not delayed. Mr. Munger stated that demolition is scheduled to begin August 26th.

Ms. Wiechman moved to approve Resolution 19-020 ratifying Change Order 001 for the Sawyer Interpretive Center in the amount of \$4,641.78 previously approved by the director. Seconded by Mr. Hawker. All in favor. Motion carried.

Rudolph Bike Park – Mr. Munger noted that the specifications for the Rudolph

Bike Park were sent to the Board for review. The location of the park is the former Mid-Wood grain elevators. The park will include jumps and different elements for various skill levels. There will also be a more advanced section for mountain bikes. Mr. Munger pointed out that Mr. Hawker reviewed the insurance aspect which has been revised in the specifications. Mr. Munger stated a resolution will allow staff to move forward with the request for proposals.

Mr. Hawker moved to approve Resolution 19-021 allowing Neil Munger to proceed in a request for proposals process for the design and construction of a bicycle skills park. Seconded by Ms. Wiechman. All in favor. Motion carried.

Mr. Munger stated construction may start in October with completion in December so the park will be ready for a spring opening.

Mr. Munger stated that tiling the field at Carter Historic Farm was approved in 2017 and after several delays the project is now scheduled to begin. The previous bid was \$18,539.70 and a new bid came in at \$21,000 which is \$2,460.30 additional, still the low bid. Mr. Munger stated the delay has held up projects on the farm including pasture fencing.

Mr. Hawker moved to approve Resolution 19-022 authorizing up to \$2,460.30 additional funding for the replacement of field drainage tile at Carter Historic Farm Park. Seconded by Ms. Wiechman.

Responding to the Board, Mr. Munger stated the increase was due to product and materials. All in favor. Motion carried.

Mr. Munger provided the work agreement between the Village of North Baltimore and the Park District for construction and/or improvement of sidewalks and drainage on the north side of Maple Street in the Village of North Baltimore. The agreement was approved last month and requires signatures.

6. DEPARTMENTAL REPORTS

Mr. Myers stated departmental reports were distributed and asked for questions. Mr. Hawker asked if the damage to the Cedar Creeks Preserve restrooms was caught on video. Sergeant Shiffler noted that there is no way to prove who caused the damage as there is no surveillance inside the restroom. Mr. Hawker congratulated Ms. Lowien on obtaining certified arborist certification. Ms. Wiechman pointed out that there were a lot of open doors noted on the police report along with lots of other activity for the month including several mutual aid assists. Ms. Wiechman further stated that the police department is doing a great job and stated it's a testament to Chief Nofzinger and his staff.

7. APPROVAL OF PAYABLES

Mr. Myers stated payables have been distributed and asked for questions.

Ms. Wiechman moved to approve payables for the month of July. Seconded by Mr. Hawker.

Ms. Wiechman stated several bills seem high this month including the adventure program Amazon bill. Mr. Munger explained that there are a lot of projects, outreach events and summer camps going on now. The Board discussed future replacement of the boiler system for Thompson Stone Hall. It was noted that Officer Troy Bateson is going through Master Investigator training. Mr. Brian stated the portable sawmill has been delivered and staff will be trained. There was a discussion regarding the retainer and fee for review of the policy manual and it was noted that park improvement grant funds have been disbursed to some communities. All in favor. Motion carried.

8. **OLD BUSINESS**

Nothing at this time.

9. **NEW BUSINESS**

Nothing at this time.

10. **FRIENDS OF THE WOOD COUNTY PARKS**

Mr. Munger provided each of the Board members a calendar courtesy of the FOTP.

11. **HEARING OF VISITORS**

Fred Moore, who lives next door to Thompson Stone Hall, discussed the need to trim the trees to provide a better view of the river.

12. **EXECUTIVE SESSION**

Mr. Hawker moved to adjourn to executive session to discuss land acquisition. Ms. Wiechman seconded. All in favor. The meeting adjourned to executive session at 4:00 p.m.

13. **ADJOURNMENT**

Ms. Wiechman moved adjournment. Mr. Hawker seconded. All in favor. The meeting adjourned at 4:45 p.m.



Tom Myers, Chairman



Neil A. Munger, Director

Wood County Park District
18729 Mercer Road, Bowling Green, OH 43402 (419) 353-1897