



Rental Guide



Rental Details

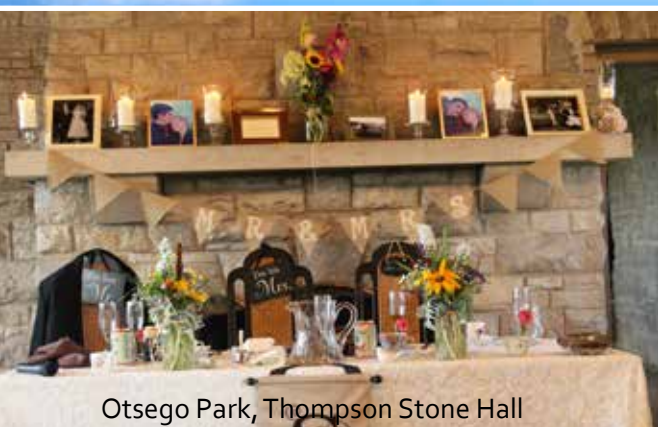
- No helium balloons. Candles must be enclosed and contained. Staples, tape, paint or nails cannot be used on walls, doors, floors or windows.
- All tables and chairs must be put away and trash removed to the outside bins (Otsego only). A checklist will be provided. Bring cleaning supplies and tools as only trash bags are provided.
- There are no changing rooms. Other rooms at the facilities may not be used for this purpose as they are open to the public during park hours.
- Only one reservation is allowed per day. Extra days needed for set-up or clean-up must each be reserved individually for an additional rental fee.

Rental Details

- Reservations can only be made with full payment of the rental fee.
- Cancellations must be made 14 days in advance for a refund (minus a \$5 processing fee if a credit card was used).
- Rental reservations must be made by the 20th of the previous month (e.g., rentals for May close on April 20).
- A \$75 fee will be assessed for each 30 minutes exceeding the scheduled departure time.
- Adding an additional 1 hour to the reservation prior to the rental date is a charge of \$50.
- Damage Deposits are reimbursed for facilities left clean and undamaged. Checks are sent to the reservation holder 3 weeks after rental.

Facility Rentals

- The Wood County Park District maintains clean parks and facilities. Facility restrooms remain open to the public during park hours.
- When establishing rental times, please consider time for deliveries, setup of tables, chairs, and decorations.
- Caterers, linens, table service, set-up, or tear-down service are not provided.
- Reservations can be made up to one year in advance.
- Friends of the Parks members receive a 25% discount on rental fees.
- Keys are not given out. A park officer must be met to open and close the facility at the scheduled times before and after the event.



Otsego Park, Thompson Stone Hall



The W.W. Knight Nature Center



Park District Headquarters:
18729 Mercer Road
Bowling Green, OH 43402
(419) 353-1897, (800) 321-1897

In Case of Emergency, dial 911
Park Police: 877-726-4372

Mission: To conserve, enhance and protect the natural and cultural resources of Wood County, while providing quality outdoor recreational and educational opportunities for Wood County citizens.



Check availability and reserve online using Visa or Mastercard.

Download the 'wcparks' App!
Free for Android & iOS.



@woodparkdist

wcparks.org

Thompson Stone Hall

Otsego Park
20000 West River Road
Bowling Green, OH 43402

Open view: 1st Monday each month; 7 - 8 pm



- Site occupancy limit: 120
- Available 10:00 am - 12:00 midnight
- Kitchen: 2 ovens, refrigerator, stove, sink, pass-through window - no coffee maker
- Two gas fireplaces, ceiling fans, heat and air-conditioning
- No rentals or set-up before 10:00 am
- Back deck overlooking the Maumee River
 - Room dimensions: 60' x 32'
 - (20) 6' x 3' tables and 120 chairs
- Chairs & tables must be put away post event

Hankison Great Room

W.W. Knight Nature Preserve
29530 White Road
Perrysburg, OH 43551

Open view: 1st Wednesday each month; 7 - 8 pm



- Site occupancy limit: 120
- Available 9:00 am - 10:00 pm
- Serving kitchen (refrigerator, microwave, sink, & outlets - no coffee maker or on-site cooking)
- Projection screen, microphone, speakers, heat, gas fireplace, and air-conditioning are available.
 - No rentals or set-up before 9:00 am
 - Wooden Deck 20' x 40'
 - Room dimensions: 48' x 34'
 - (20) 8' x 2' tables and 120 chairs
- Chairs & tables must be put away post event

Shelters



William Henry Harrison Park Riverview Shelter

644 Bierley Ave. , Pemberville
2 Enclosed Shelters: 9:00 am - dark
Occupancy: 78, Rental fee: \$40, no heat or A/C, no water in winter, electric available - 20 amp
Open Shelter: 92, non-reservable, 12 picnic tables



Bradner Covered Shelter

Bradner Preserve
11491 Fostoria Road/SR 23, Bradner
Enclosed Shelter: 9:00 am - dark
Occupancy: 54, Rental fee: \$40
electric available, no heat or A/C, 8 picnic tables



Cedar Creeks Preserve Open Shelter

4575 Walbridge Road, Northwood
Open Shelter: 9:00 am - dark
Occupancy: 108, rental fees: \$40;
electricity available, 20 picnic tables

Meeting Rooms

These meeting rooms are only for non-profit organizations in Wood County and service groups to hold free meetings. Call-in reservations only.

Bradner Preserve
11491 Fostoria Road/
State Route 23, Bradner
Mon. - Fri. 11 am - 9 pm
Sat. - Sun. 12 - 9 pm
projector and screen
site limit: 30 people



Bradner Preserve

W.W. Knight
William & Elsie Knight
Library
8:00 am - 8:00 pm
site limit: 8 people



W.W. Knight Library

W.W. Knight
Friends' Green Room
9:00 am - 10:00 pm
projector screen
site limit: 30 people



Friends' Green Room

Park Headquarters
18729 Mercer Road, BG
Mon. - Fri. 5 - 10 pm
Sat. - Sun.
9:00 am - 10:00 pm
no food or drink
site limit: 40 people



Headquarters Classroom

PRICING

	Wood County Resident	Out of County Resident	Friends of The Parks Members	Non-Profit Service Clubs
Monday-Thursday	\$150	\$200	\$125	1 free per year \$50 each after
Friday-Sunday	\$300	\$450	\$237.50	full fees apply

Rental prices all include a \$50 damage deposit. If there are no damages, it is mailed three weeks after the date of the rental.

Alcohol Permit: Must be purchased at least 45 days in advance. This permit is for any alcohol consumption.

Alcohol cannot be sold with this permit. Cost: \$225 (\$75 permit fee and \$150 refundable damage deposit).

Special Use Permits

You may require a special use permit for specialty or other unique requests. Contact the Park District Headquarters.

Group Camping

Seasonal camping may be available for select organizations and locations. For more information, call Park District Headquarters.