

**WOOD COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSIONERS MINUTES REGULAR MEETING  
FEBRUARY 11, 2020**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Tom Myers at 3:30 p.m. at Park District Headquarters, 18729 Mercer Road, Bowling Green, OH.

**2. ROLL CALL**

Tom Myers, present  
Dennis Parish, present  
Bill Cameron, present  
Sandy Wiechman, present  
Kim Rose, present

Other staff present: Neil Munger, Jeff Baney, Rob Brian, Todd Nofzinger, Eric Shiffler, Jim Witter, Zeb Albert and Corinne Gordon.

**3. APPROVAL OF MINUTES**

Mr. Myers stated the minutes of the January 20, 2020 regular meeting were distributed to the Board and asked if there are any additions or corrections. Ms. Wiechman moved approval of the January 20, 2020 regular meeting minutes. Mr. Cameron seconded. All in favor. Motion carried.

**4. CHAIRMAN'S REPORT**

Mr. Myers stated he had nothing to report at this time.

**5. DIRECTOR'S REPORT**

Mr. Munger reported that the closing for the William Henry Harrison Park Expansion was held on February 6. Mr. Munger noted that the Park District took immediate possession of the buildings with possession of the land coming in July after the winter wheat crop is removed. Mr. Munger noted that after the wheat is removed, the Park District stewardship department will begin preparation for the seeding of the field to native prairie, adding that the prairie seeding was included in the Clean Ohio Grant and the grant will cover a portion of the cost of the seed. Mr. Munger noted that in regards to the buildings, funds were budgeted for the replacement of the house roof with Steve True working on getting quotes for the roof replacement. Mr. Munger stated that at the closing, Park District legal counsel stated that while the previously passed resolutions were in order for the purchase of the property, he felt it would be better if the Board passed a separate resolution specifically authorizing Mr. Munger to sign the purchase documents on behalf of the Board.

Mr. Cameron Moved to approve resolution 20-009 authorizing Neil Munger to sign documents relative to the acquisition of the 32.81 acres of property purchased from Alton and Dolores Beeker. Ms. Rose seconded. Mr. Cameron questioned if quotes can be obtained for replacement of the roof with a metal roof as well as asphalt. Mr. Munger responded that while the budget was based upon asphalt shingle quotes

staff will be requesting quotes for a steel roof installation option as well, noting that the cost increase could be substantial. All in favor, the motion carried.

Mr. Munger reported that construction of the bike park in the Village or Rudolph is scheduled to begin in the Spring as weather permits. Mr. Munger noted that he has been working with the Edge Group on design for the parking lot in Rudolph that will serve the bike park as well as the Slippery Elm Trail. Mr. Munger noted that quotes for the project were obtained by the Edge Group. Mr. Munger reported that three quotes were received for the project with Jim Palmer Excavating of Bowling Green submitting the low quote of \$37,766 to complete the project. Mr. Munger added that the other quotes received were from Kyle J. Sherman Excavating, Perrysburg for \$40,278 and B. Hill's Excavating, Wayne, Ohio, for \$40,929. Mr. Munger stated that he spoke with Jack McDonough of the Edge Group and he advised that they have discussed the project with the contractors and recommended we award the contract to Jim Palmer as the low bidder. Our hope is to get the parking lot completed prior to the construction of the bike park, which is presently anticipated to happen in April.

Mr. Cameron moved approval of resolution 20-010 authorizing Neil Munger to enter into agreement with Jim Palmer Excavating, Inc. for the construction of a parking lot in the Village of Rudolph for the amount of \$37,766. Ms. Wiechman seconded. All in favor, the motion carried.

Mr. Munger reported that over time we have been making repairs to the maintenance barn in Rudolph. Mr. Munger noted that the next step in repairs to the barn is the replacement of the doors to the barn. Mr. Munger noted that at the present time only one of the five doors is presently functional and as a result replacement of all five was included in the budget. Mr. Munger stated that operations employees have investigated and obtained quotes for the project. Mr. Munger reported that Quality Overhead Door submitted a quote of \$15,640 and Northwood Door submitted a quote of \$16,090. Mr. Munger noted that after reviewing the two quotes he recommends going with the low quote of \$15,640 submitted by Quality Overhead Door.

Mr. Parish moved approval of resolution 20-011 authorizing Neil Munger to enter into agreement with Quality Overhead Door for the replacement of barn doors on the Rudolph storage barn for the amount of \$15,640. Ms. Wiechman seconded. All in favor, the motion carried.

Mr. Munger reported that for some time there have been questions regarding waterfowl hunting from the islands at Otsego Park. Mr. Munger stated that at the present time no hunting is permitted on the park property, including the islands. Anyone putting a boat in the water at Otsego Park for hunting must bring any guns with the action open and unloaded while in the park. Mr. Munger stated that hunters can legally hunt from their boats while anchored next to the islands but they cannot hunt from the islands themselves. Mr. Munger noted that this has caused many issues for the park police as neighboring property owners call frequently to report hunters on the islands when they are actually hunting legally from their boats. Mr. Munger stated that after discussing the matter with the Park

Police, they are in favor of permitting waterfowl hunters access to the islands for hunting. Mr. Munger noted that several islands on the river that are under management by the Ohio Department of Natural Resources (ODNR) already permit hunting and extending the same permission to hunters on the Park District islands would alleviate confusion, both on the part of the hunters as well as neighboring property owners. Mr. Parish questioned if the Park District has any control over hunters fishing from their boats in the river. Mr. Munger responded that the only control the Park District has is in regards to boats being launched from Otsego Park is the condition of guns while on park property, otherwise they are out of our control. Mr. Parish questioned if the Park District has ever had any law enforcement issues with hunters at Otsego Park. Police Chief, Todd Nofzinger, responded that we have never had any issues with hunters other than neighboring property owners calling regarding hunting from the islands. Chief Nofzinger stated that this portion of the river is very popular with hunters and as Otsego is one of the few public launches in that area it is a popular launching spot for hunters. Chief Nofzinger added that this issue arose from a recent meeting he had with the ODNR wildlife officer and he questioned why we did not permit hunting from the islands, noting that there really isn't any difference if they hunt from the islands or in a boat five feet off the island. Mr. Parish questioned if the announcement of a change in policy would result in more hunters in the area. Chief Nofzinger responded that he did not believe there would be any more than there already are but they would be able to hunt from the islands rather than from their boats as they do now. Mr. Myers questioned if there was any sort of safety concern in regards to visitors using the park during hunting season. Chief Nofzinger responded that it really doesn't pose any additional concerns as there is already hunting taking place legally from boats in the same area. Ms. Wiechman questioned if the Toledo Metroparks have any policy regarding hunting from the Islands. Chief Nofzinger responded that they provide access to some islands owned by ODNR that permit hunting however islands owned by the Metroparks do not permit hunting. Mr. Munger stated that at this time he is not looking for a decision on the part of the Board but rather was opening this up for discussion at this time. Mr. Munger added that waterfowl hunting will open again in the Fall and that further discussion would take place amongst the staff between now and then with a formal proposal to be put before the board at that time. Mr. Munger added that he would be in contact with risk management personnel with the Public Entities Pool to get their input into any policy change that may be proposed.

Mr. Munger stated that a list of meeting locations was distributed to the Board in advance of the meeting for review. Mr. Munger asked if there were any questions or other proposed locations. Mr. Parish questioned if it would be possible for the Board to meet at the Historical Center. Mr. Munger responded that he would talk to the director at the Historical Center and check to see if any dates were available.

#### **6. DEPARTMENTAL REPORTS**

Mr. Myers stated departmental reports were distributed to the Board for review prior to the meeting and asked for questions. Mr. Parish stated that Ms. Long's report noted eight vacancies and questioned if we have lost a number of employees. Mr. Munger responded that there was one employee that had recently left, adding that the remaining positions are a combination of new positions added

this year, interns and seasonal positions in various departments. Mr. Myers questioned if there is an update on the filling of the vacancy in the administrative assistant position. Mr. Munger responded that we had an overwhelming response to the opening with nearly 200 applicants. Mr. Munger added that interviews have been conducted and he hoped to have a new person in place for introduction at the March Board meeting.

7. **APPROVAL OF PAYABLES**

Mr. Myers stated payables were distributed to the Board in advance of the meeting and asked for any questions. Mr. Parish questioned what the decontamination at Zimmerman School for \$3,700 entailed. Mr. Munger explained that the hatch into the crawl space at the school was opened and raccoons had gained access into the crawl and made their way up the walls and into the attic of the structure. The racoons have since been removed however the scat that remained is considered toxic and required removal by a certified technician.

Ms. Rose moved to approve payables for the month of January. Seconded by Ms. Wiechman. All in favor. Motion carried.

8. **OLD BUSINESS**

Mr. Cameron questioned if there is anything new in regards to the previous issue with people parking at the Sawyer Quarry and walking over to illegally enter the neighboring quarry. Chief Nofzinger responded that the situation was not as much of an issue last year as it was the previous year, adding that the police would again monitor the situation and take action accordingly.

9. **NEW BUSINESS**

Nothing at this time.

10. **FRIENDS OF THE WOOD COUNTY PARKS**

Nothing at this time.

11. **HEARING OF VISITORS**

12. **EXECUTIVE SESSION**

Nothing at this time.

13. **ADJOURNMENT**

Mr. Parish moved adjournment. Ms. Wiechman seconded. All in favor. The meeting adjourned at 4:32 p.m.

  
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Tom Myers, Chairman

  
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Neil A. Munger, Director