

**WOOD COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSIONER'S MINUTES REGULAR MEETING  
05/10/2022**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Sandy Wiechman at 3:00 p.m. at W.W. Knight Nature Preserve, Hankison Great Room, 29530 White Road, Perrysburg, OH. 43551.

**2. ROLL CALL**

Sandy Wiechman, present  
Kim Rose, present  
Denny Parish, present  
Tom Myers, present  
Bill Cameron, absent

Staff present: Brett Foos, Steve Thomson, Eric Scott, Rob Brian, Jim Witter, Jamie Sands, Emmalyn York, Corinne Gordon, Chris Smalley, Diana Ziems

Members of the Press: Roger LaPointe (Sentinel Tribune), Jane Maiolo (Perrysburg Messenger), Clint Corpe (WBGU 88.1FM, The Morning Show), Jan Larson McLaughlin (BG Independent News)

Guests: Candace Weis (Friends of the Parks), Rob Fawcett (UIS), Frank Butwin

**3. APPROVAL OF MINUTES**

Ms. Wiechman stated the minutes of the 04/12/2022 regular meeting and the minutes of the 04/15/2022 special meeting was distributed to the board prior to this meeting. She asked for a motion to approve the minutes for the 4/12/2022 regular meeting. Mr. Parish moved approval of the regular meeting minutes as presented. Mr. Myers seconded. No discussion. A roll call vote was conducted with all in favor, motion carried. Ms. Wiechman asked for a motion to approve the minutes for the 4/15/2022 special meeting. Mr. Parish moved approval of the special meeting minutes as presented. Mr. Myers seconded. No discussion. A roll call vote was conducted with all in favor, motion carried.

**4. CHAIRMAN'S REPORT**

Ms. Wiechman reported she attended the Native Plant Sale held at the Wood County Fairgrounds and stated it was a huge success. She witnessed many shoppers in attendance.

Ms. Wiechman swore in Brett Foos as a Wood County Park District Park Police Officer.

Park Police Officer Foos stated he is originally from Fremont, OH and started working for the Sandusky Park District five years ago. Currently, Officer Foos lives in Perrysburg, and noticed a job opening with the Wood County Park District. He stated he's very happy to get started.

Ms. Wiechman also introduced another new Wood County Park District employee, Emmalyn York, historic seasonal staff member at Carter Farm.

**5. DIRECTOR'S REPORT**

Mr. Smalley announced the renewal of the Public Entities Pool (PEP) Membership. Mr. Rob Fawcett from UIS Insurance and Investments was in attendance to answer any questions on the renewal. Mr. Smalley stated the proposed renewal amount for \$4 million in liability coverage would be \$82,117.00 and \$5 million in liability coverage would be \$83,714.00. Mr. Smalley created two resolutions for each of the liability coverage options. Mr. Smalley recommended the \$5 million liability coverage limit due to the projects that are currently in the works. Mr. Myers agreed with the \$5 million liability coverage limit. First, Mr. Myers stated Wood County Park District is a growing park district and that increases our exposure. He also stated with the Rudolph Bike Track almost fully operational, while it will be a big asset, it also lends itself to the possibility of increased liability exposure. Secondly, Mr. Myers stated, on behalf of the citizens of Wood County, the minimal additional premium for more coverage is a great investment. Mr. Parish asked how much the cost of coverage was last year. Mr. Smalley replied, according to UIS records, last year's premium was \$86,686.00 for \$4 million in liability coverage. He stated after updating the inventory by removing some items, the premium reduced. Mr. Parish clarified that the liability coverage will increase by \$1 million, but the premium will decrease by approximately \$3,000 less than last year. Ms. Rose and Ms. Wiechman were in agreement with the increase to \$5 million in liability coverage. Ms. Rose asked Mr. Fawcett if the \$5 million covered all aspects of the district. Mr. Fawcett confirmed it does cover all aspects of the district. Ms. Wiechman asked for a motion to approve resolution 22-008 authorizing Chris Smalley to renew the Park District's membership in the Public Entities Pool of Ohio, for liability, vehicle, and property insurance coverage for the amount of \$83,714.00. Mr. Myers moved approval of resolution 22-008. Ms. Rose seconded. A roll call vote was conducted with all in favor, motion carried.

**6. DEPARTMENTAL REPORTS**

Ms. Wiechman stated all departmental reports were distributed in advance of the meeting for board review. Ms. Rose stated she enjoyed reading the Park Police report.

**7. APPROVAL OF PAYABLES**

Ms. Wiechman stated the payables were distributed in advance of the meeting for board review from Kristin Long. Ms. Wiechman asked for a motion to approve the payables. Mr. Parish moved approval of the payables. Ms. Rose seconded. A roll call vote was conducted with all in favor, motion carried.

**8. OLD BUSINESS**

No old business was raised.

**9. NEW BUSINESS**

No new business was raised.

**10. FRIENDS OF THE PARKS**

Ms. Weis announced this Native Plant Sale over the weekend was the largest they've ever had and sold over \$16,000 in native plants. She stated every plant brought to the sale was sold. Ms. Weis also stated the Native Plant Sale generated at least 35 new Friends of the Parks memberships. She also stated the credit card payment option was a huge success, noting one third of the sales were via credit card. Mr. Parish asked if a follow-up meeting has been scheduled to talk about what transpired and how to improve upon this year's sale. Eric Scott stated he is planning to meet and come together with all parties to evaluate the Native Plant

Sale and how to improve upon it next year. Mr. Parish asked Mr. Smalley to give the board report on the memberships of the Friends of the Parks and their financial status—in anticipation of possible future projects. Ms. Weis also mentioned the Friends of the Parks staff appreciation luncheon at Otsego Park next month.

**11. HEARING OF VISITORS**

No visitors heard.


**12. EXECUTIVE SESSION**


Ms. Wiechman stated the board will be going into executive session, discussing land acquisition and employee compensation. She stated there will be no action taken at this executive session.

**13. ADJOURNMENT**

Mr. Parish moved to adjourn the meeting. Ms. Rose seconded.

Meeting ended at 3:16 p.m.

  
Sandra Wiechman, Chair

  
Chris Smalley, Director

~~Otsego Park, Thompson Stone Hall, 20000 W. River Rd., Bowling Green, OH. 43402~~  
Wood County Park District, 18729 Mercer Rd BG 07143402

