

**Wood County Park District
Board of Park Commissioner's Minutes Regular Meeting
06/13/2023**

1. Call to Order

The meeting was called to order by Chairperson Tom Myers at 3:10 p.m. at W.W. Knight Nature Preserve Hankison Great Room, 29530 White Road, Perrysburg, OH. 43551.

2. Roll Call

Tom Myers, present
Sandy Wiechman, present
Bill Cameron, absent
Wendy Headley, present
Rebecca Ferguson, present

Staff present: Steve Thomson, Andrew Kalmar, Chris Smalley, Jamie Sands, Diana Ziems, Zeb Albert, Kristin Long, Craig Spicer, Rob Brian

Members of the Press: Jane Maiolo – Perrysburg Messenger, Jan Larson McLaughlin – B.G. Independent News, Debbie Rogers – Sentinel Tribune

Guest: Candace Weis – Friends of the Parks

3. Approval of Minutes

Mr. Myers stated the minutes from the 5/9/2023 board meeting was distributed to the board prior to the meeting. Ms. Ferguson moved approval of the 5/9/2023 minutes as presented. Ms. Wiechman seconded. A roll call vote was conducted with all in favor, motion carried.

4. Chairman's Report

Mr. Myers stated that Paddle the Pond will be at W.W. Knight Nature Preserve on the second and fourth Mondays in June, July and August from 4:00 p.m. to 7:30 p.m. He mentioned Star-Gazing on Saturdays, June 10th, July 8th and August 5th at Beaver Creek Preserve from 9:00 p.m. to 1:00 a.m. Also, Fire by the River will be Fridays, June 16th, July 7th and August 11th from 7:00 p.m. to 9:00 p.m. Mr. Myers stated Nature Camps will be Tuesday through Friday from 9:00 a.m. to 3:00 p.m. with different age groups throughout the summer.

5. Director's Report

Mr. Smalley stated the current Park District administrative vehicle is a 2013 Dodge Durango that was once a Park Police vehicle that now has well over 200,000 miles. Mr. Smalley is seeking authority to purchase an updated Park District vehicle using the amount budgeted up to \$38,000.00. Mr. Myers asked if a similar vehicle to the Dodge Durango will be sought after. Mr. Smalley stated we are possibly looking for a mini-van

in white to match the rest of the Park District fleet. Mr. Myers asked the Park District would be searching out a new vehicle. Mr. Smalley stated the Park District is fine with a used vehicle, as long as it has a good reliability ranking. He stated this vehicle will be used to run paperwork to the County Building and various meetings, but also may be used to haul large items to outreach events or for employees to take to training events. Mr. Smalley stated this vehicle will give the Park District a little more flexibility. Mr. Myers presented Resolution 23-026 to the Board of Park Commissioners. Ms. Wiechman moved to approve the resolution. Ms. Ferguson seconded. A roll call vote was conducted with all in favor, motion carried.

Mr. Smalley presented a list of surplus property that Park District employees and staff no longer need or use. Mr. Myers noted this surplus property list is much smaller than the last. Mr. Smalley stated the Park District has been making good headway on identifying surplus items. Mr. Myers presented Resolution 23-027 to the Board of Park Commissioners. Ms. Headley moved to approve the resolution. Ms. Ferguson seconded. A roll call vote was conducted with all in favor, motion carried.

Mr. Smalley stated a copy of the 2024 Statutory Budget Draft has been distributed to the Park Commissioners for review. Mr. Smalley stated after the Park Commissioners have reviewed the budget draft, it will be presented in resolution form at the July Park District board meeting. He stated the 2024 Statutory Budget is due to the Wood County Budget Commission the Friday after the Park District July board meeting. Mr. Smalley stated he will meet with the Budget Commission in August to review the Statutory Budget for 2024. Mr. Myers asked if there were any items on the statutory budget that may stick out more than others. Mr. Smalley stated Park District staff did a fantastic job getting a list of items that need attention, work or repair in and around the Park District. Mr. Myers asked if there will be any anticipated carryover from Capital Improvements. Mr. Smalley stated his goal is to make the Capital Improvements carryover a lot less this year. He stated the largest Capital Improvement project this year is the J.C. Reuthinger Memorial Preserve building expansion and that is well underway and anticipated to be completed this year.

Mr. Smalley stated a copy of the Oak Leaf was distributed to board members and covers the summer months. He also stated a copy of the new cell phone law changes were distributed to the board members for review.

6. Departmental Reports

Mr. Myers stated the departmental reports were distributed prior to the board meeting for review. No further discussion.

7. Approval of Payables

Mr. Myers stated the payables for the month of May were distributed to board members prior to the meeting and called for a motion to approve. Ms. Wiechman made

a motion to approve the payables, Ms. Headley seconded. A roll call vote was conducted with all in favor, motion carried.

8. Old Business

Ms. Wiechman stated she enjoyed distributing grant checks to the local government entities. She stated the local government entities were happy and appreciative and frequently shared how they would use the grant funds. Mr. Myers added this is a great reminder that not only do we use appropriate funding to make sure that Wood county has a great Park District, but we also help our partner communities.

9. New Business

No new business heard at this time.

10. Friends of the Wood County Parks

Candace Weis stated the Native Plant Sale in May was a huge success. She stated over 3,000 plants were sold in six hours. She stated the sale was very well organized and new payment technology was used and made the process even smoother. Ms. Weis stated, with help from Jamie Sands, a board game about the Wood County Parks was developed for use at the Wood County Employee Picnic. She stated it was well-received and lots of people of all ages had fun playing the game. Ms. Weis stated the Friends prepared the All-Staff luncheon, they are preparing for the Wood County Fair and annual bird seed sale. Ms. Weis stated the Friends of the Parks are assembling a committee to research the history of the Wood County Parks. She stated orientation days have been scheduled and letters sent to Friends members to seek out individuals interested in helping.

11. Hearing of Visitors

No visitors heard at this time.

12. Executive Session

Mr. Myers stated there will be an Executive Session with no action taking place afterward. Ms. Wiechman moved to enter Executive Session at 3:33 p.m., Ms. Ferguson seconded. A roll call was conducted with all in favor, motion carried.

13. Adjournment

The Board exited Executive Session at 3:58 p.m. Ms. Wiechman made a motion to adjourn executive session, Ms. Ferguson seconded. A roll call vote was conducted with all in favor, motion carried.



Tom Myers, Chairperson



Christopher Smalley, Director

Wood County Park District Headquarters, 18729 Mercer Rd., Bowling Green, OH. 43402

